



PAC & DPAC Grants

Parent Advisory Council and District Parent Advisory Council (PAC and DPAC) grants are intended to benefit K-12 students in British Columbia through the enhancement of extracurricular opportunities and community involvement. This page includes information about these grants, including: eligibility, grant amounts, application periods, how to apply, online application resources (tutorials, tips, FAQs, etc.) and more.

Learn more:

- [Overview](#)
- [How to Apply](#)
- [Resources](#)

Overview

Eligibility	Parent Advisory Councils and District Parent Advisory Councils (PACs and DPACs). Details provided in Sections 3.4, 7.4-7.5 and 7.7 of the Community Gaming Grant - Guidelines (including PAC/DPAC grants) (PDF, 2MB)
Grant Amount	PAC: \$20 per student DPAC: \$2,500 per year
Application	One application per year.
Application Period	Apply from Apr 1 to Jun 30 - Final notification: Sep 30 * Final notification date is the latest date that applicants will be notified about the result of their application.
Processing Fee	None
Processing Time	Grants will be paid as soon as possible in September, no later than September 30.

How to Apply

Click below to see information about each step of the PAC/DPAC Grant application process. Click "expand all" if you want to see all of the steps or if you want to print this page.

[Expand All](#) | [Collapse All](#)

Step 1: Confirm eligibility and review guidelines and conditions

Check that your organization is eligible to apply for a PAC/DPAC grant by reviewing the "Eligibility" information in the [Overview](#) section at the top of this page.

After you have confirmed your organization's eligibility, please familiarize yourself with the following important documents:

- [Community Gaming Grant - Guidelines \(including PAC/DPAC grants\) \(PDF, 2MB\)](#)
- [PAC and DPAC Grant - Conditions \(PDF\)](#)

Step 2: Determine when to apply

Make sure you're applying in the appropriate sector and at the appropriate time. See the "Application Period" information in the [Overview](#) section at the top of this page.

Step 3: Prepare for your application

Completing a PAC/DPAC application is pretty quick. We suggest planning for 15 to 30 minutes. With the online application system you cannot save your work and return to it later. To get through your application as efficiently as possible, please prepare before you start your online application by reviewing the following pre-application information.

Pre-application checklist:

The document below is intended to help you gather the correct information before you start your online application.

- [PAC and DPAC Grant - Pre-Application Checklist \(PDF\)](#)

Frequently asked questions:

These documents include commonly asked questions about parent advisory council (PAC) community gaming grants and using the online service website to apply.

- [Frequently Asked Questions - Parent Advisory Council \(PAC\) Grants \(PDF\)](#)
- [Frequently Asked Questions - Gaming Online Service System \(PDF\)](#)

Step 4: Start and submit your application

Go to the [Online Service](#) page to start your online application (look for the "Apply Online" link).

NOTE: Only online applications will be accepted. Mailed, faxed, or emailed applications will NOT be accepted.

Step 5: Wait for your application decision

Applicants will be notified by the final notification date (see the [Overview](#) section at the top of this page).

Please make sure your email is set to allow messages sent from the online service system about your application (see our [Email Tips](#) page).

To check the status of an application, please see [Application Status Reports](#). If you have questions about your application you can phone or send an email.

Email: CommunityGamingGrants@gov.bc.ca

Phone (Victoria): 250 356-1081

Toll-free within B.C.: 1 800 663-7867 ask to be transferred to the number above

Applications that are denied may be eligible for [reconsideration \(PDF\)](#).

Resources

Additional information, documents, and forms related to PAC/DPAC Grants are available in this section. Click below to see more information about these resources. Click "expand all" if you want to see all of the information or if you want to print this page.

Expand All | Collapse All

A. Online Application Resources

These resources are also available in the "How to Apply" section above and are intended to help you prepare for your online application.

Pre-application checklist:

The document below is intended to help you gather the correct information before you start your online application.

- [PAC and DPAC Grant - Pre-Application Checklist \(PDF\)](#)

Frequently asked questions:

These documents include commonly asked questions about parent advisory council (PAC) community gaming grants and using the online service website to apply.

- [Frequently Asked Questions - Parent Advisory Council \(PAC\) Grants \(PDF\)](#)
- [Frequently Asked Questions - Gaming Online Service System \(PDF\)](#)

B. Guidelines and Conditions Documents

These documents that detail important aspects of Community Gaming Grants.

- [Community Gaming Grant - Guidelines \(including PAC/DPAC grants\) \(PDF, 2MB\)](#)
- [PAC and DPAC Grant - Conditions \(PDF\)](#)

C. Audit Information and Quick Recovery Checklist

Community organizations may be audited by to ensure compliance with guidelines and conditions. The documents below provide general information about audits and also highlight areas that can give rise to non-compliance, but are easily rectified.

- [Audit Information for Charitable Organizations \(PDF\)](#)
- [Compliance Quick Recovery Checklist \(PDF\)](#)

D. Financial Reporting Form (Gaming Account Summary Report)

Use this form to report all deposits to, and all disbursements from, your organization's gaming account(s) during your fiscal year. Organizations must submit this form within 90 days of their fiscal year-end.

- [Gaming Account Summary Report Form \(PDF\)](#)

- [Gaming Account Summary Report - completed sample \(PDF\)](#)

E. Special Approval Request Form for Out-of-Province Travel

Organizations must submit a special approval request form if they wish to use gaming funds for out-of-province travel.

- [Out-of-Province Travel - Request for Approval Form \(online applications only - this link will take you to the Online Service\)](#)

F. Appeal a Decision (Reconsideration)

Applications that are denied may be eligible for reconsideration. This document outlines the reconsideration process.

- [Appeal a Decision \(Internal Review Procedures/Reconsideration\) \(PDF\)](#)

G. Reporting Wrongdoing

This document outlines requirements for reporting wrongdoing for licensees and grant recipients.

- [November 25, 2013 - Letter to all Gaming Event Licensees and Grant Recipients \(Requirements for Reporting Wrongdoing for Licensees and Grant Recipients\) \(PDF\)](#)

Online Service

Apply for a gambling event licence or gaming grant, check your application status, or report gambling wrongdoing.

- [Online Service](#)

Reports

Read the [B.C. Community Gaming Grants Review \(PDF\)](#).

More gaming grant reports are available at [Reports, Publications, & Statistics](#) and at [DataBC](#).

Contact Information

Contact the Community Gaming Grants Branch if you have questions about gaming grants in B.C.

- [Contact Us](#)